



All sections of this form are **mandatory** for releasing operators. Section 5 is not required for non-releasing operators

Section 1 - Profile details			
Company name			
User ID		Telephone number	
Section 2 - Options			
<input type="checkbox"/> Add <input type="checkbox"/> Amend <input type="checkbox"/> Delete			
Section 3 - Operator details			
Operator name			
Identity number (RSA ID/Passport number)		Operator ID (if applicable)	
Cell number (mandatory)		Email address	
Contact number 1 (mandatory)		Contact number 2	
Business physical address			
			Postal code
Residential physical address (if releasing operator)			
			Postal code
*Training required for new operator <input type="checkbox"/> Yes <input type="checkbox"/> No			
For internal use only			
Region <input type="checkbox"/> JHB <input type="checkbox"/> PTA <input type="checkbox"/> WC <input type="checkbox"/> KZN <input type="checkbox"/> EC <input type="checkbox"/> Non-Metro <input type="checkbox"/> Other (Specify) _____			
Section 4 - Token details			
<input type="checkbox"/> First token <input type="checkbox"/> Re-assigned token              Serial number of token to be re-assigned _____			
Token order instructions			
Bulk delivery recipient/instruction			
Designated person <input type="checkbox"/> Yes <input type="checkbox"/> No		Operator <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name and surname		Recipient identity number	
Delivery address			
			Postal code
Contact number 1: Country code	Area code	Number	
Contact number 2: Country code	Area code	Number	
Cellphone number: Country code	Area code	Number	
Email address			
Section 5 - Releasing details			
Is the operator a releasing operator? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If <b>yes</b> , please complete the following section			
Releasing operators need to comply with FICA requirements. We therefore require an original certified copy of the releasing operator's ID as well as the relevant residential physical address (confirmation of residential address not required).			
Transaction type	Limit	Release level	Mandatory (Y/N)
Same Day Soonest Value service (SSVS)			<input type="checkbox"/> Yes <input type="checkbox"/> No
Own transfers			<input type="checkbox"/> Yes <input type="checkbox"/> No
Electronic Funds Transfer EFTS (2-5 day Service)			<input type="checkbox"/> Yes <input type="checkbox"/> No
Same Day Payment service (SDPS)			<input type="checkbox"/> Yes <input type="checkbox"/> No
Creditor Profile (CRED)			<input type="checkbox"/> Yes <input type="checkbox"/> No
Debtor Profile (DEBT)			<input type="checkbox"/> Yes <input type="checkbox"/> No

Designated person/s initial \_\_\_\_\_

**Section 6 - Complete only if Operator account access is "Yes"**

Operator Account Access Details (enter account number(s) and select relevant options.)

	Account 1	Account 2	Account 3	Account 4
Account number				
Balances and statements				
Payments (SSVS)				
Own transfers				

**Section 7 - Operator access paths**

Operator name

If amending existing operator's access paths please tick:

Additional access paths       Replacement access paths

**Account management**

Functionality	Current accounts	Savings account	Notice deposits	Call deposits	Fixed deposits	Business card
Balances						
Statements						
Stop payments						
Add						
Cancel						
Stop order - enquiry						
Add						
Amend						
Cancel						
Stop order - status						
Add						
Release						
Transaction details						
Give notice						
Cancel notice						
Notice actions						
Notice deposit status						
Notice given - Enquiry						

**Please note:** Please do not complete the shaded out blocks' as this functionality is not available on our systems.

Designated person/s initial \_\_\_\_\_

**Section 7 - Operator access paths (continued)**

Operator name \_\_\_\_\_

**Funds transfer**

	Credit details	Debtor details	CDI details	Own transfers	Collections	Payments	Other
Import							
Export							
Add							
Modify							
Display							
Copy							
Delete							
Audit report							
Verify							
Authorise change							
Release							
History							
EFTS Report							
Electronic unpaids							
ACB unpaids							
AVS							

**Please note:** Please do not complete the shaded blocks' as this functionality is not available on our systems.

Designated person/s initial \_\_\_\_\_

## Section 7 - Operator access paths (continued)

Operator name

### Administration

- Administration
- Re-instate operator password
- Operator maintenance
- Account access
- Access paths
- General daily limits
- Release limits

### Maintenance

- Reports/enquiries
- Billing
- Limit hierarchy - Print
- Log usage
- User portfolio
- Statement code download

### Cash Management

- Cash management
- Reports

## Section 8 - Authorisation

We understand the risks/implications of allocating these access paths to the operator.

Designated person's name

Signature

Date (YYYY-MM-DD)

Designated person's name

Signature

Date (YYYY-MM-DD)

Region	Email	Fax number
Gauteng and Bloemfontein	TPSClientServicesDomesticAdmin@standardbank.co.za	086 777 4118
KwaZulu-Natal, Cape Town and Port Elizabeth	BOLDomesticAdminRegions@standardbank.co.za	086 742 0243

For Corporate Customers kindly refer to your Dedicated Consultant